

## DCPOC Financial Update Q1 2022

Linda Beaman, Treasurer

- Total Available Cash Assets as of 03/31/2022: \$11,731.74
  - Bank Statement (Checking Account General Fund) as of 03/31/2022: \$13,489.62 ·  
Check in-transit: \$2,528 for Blocks M&N legal invoice paid for legal services (John Agliano) so available cash in the checking account is \$10,961.62
  - Bank Statement (Savings Account) as of 03/31/2022: \$770.12
    - Represents remaining Raise the Sail funds
    - Transferred \$9,718.00 from savings account to checking account to pay legal invoices.
  
- Revenue 2022 Q1: \$5,584.27
  - Active Paid Membership: 115
  - 2022 paid membership and revenue is down compared to last year. It would be worth activating a membership campaign.
  - Count does not include 85+ members.
  
- Expenses Paid 2022 Q1: \$12,396.77
  - All invoices were paid in Q1 so \$0 payables as of March 31, 2022.
  - Legal Services made up the majority of Q1 expenses \$9718
  - Emailed Dori Camacho of Bajo, Cohen, Agliano P.A. to confirm if the February 28<sup>th</sup> invoice was the final invoice. She was checking with the billing administrator and John Agliano. She has not provided an answer yet.
  - RISK: Beach access legal work is consuming DCPOC funds. In Q1 we paid legal services for Allison totaling \$3,330. This is only the first invoice.
  - We had two newsletter printing invoices to pay in Q1, since the previous print vendor sent us an invoice in January 2022 and not October/November 2021 for the October production run.
  
- Net Profit (Loss) 2022 Q1: (\$6,813)
  - Since we had \$12,397 of expenses and only \$5,584 revenue, we had a loss this quarter.
  
- 5/3 Bank:
  - I was alerted by 5/3 Bank of a change of address, so I reviewed the bank account online which appeared no address change. The actual alert had the address change was blank and the account number was not our account, so I contacted the customer service and business services. 5/3 does not have after hour services so I opened a request online. The next day I contacted Tim Basso - 5/3 Bank Manager. There was not fraud, but it

appears the bank made some an error with Michael Welch's personal account possibly. Tim would not go into the detail.

- 5/3 bank only allows customers to export six months of transactions. I called Tim Basso and he was not aware of the limitation but could not do the export at his bank, so I had to call the business services 800 number. To get the 12-month export, I had to open a request, and they would provide the export within three business days. I had to call three times to get the export because of 5/3 errors. I finally received the export files on March 30<sup>th</sup>.
- I exported bank transactions for FY2022 Q1 (January 1, 2022-March 31, 2022). ○ Recommendation – Find a modern, reliable bank with more robust digital tools so that you have access to your data including check images.
- Federal Tax Filing 2021:
  - On March 22<sup>nd</sup>, I met with Cheryl Hieatt of Absolute Accounting Services to discuss federal tax filing for DCPOC. She has experience completing the 1120-H tax form, as well as non-profit 501 experience. Estimated cost \$400.
  - On March 30<sup>th</sup>, I provided her with the FY2021 bank transaction export files and the financial workbook as well as the charter and bylaws.
  - After completing the taxes, she can determine if it is even worth becoming a 501 from a tax perspective.
  - Cheryl's father-in-law passed away unexpectedly, so I did not meet with her the week of April 4<sup>th</sup>.
  - More to come on this tax topic the week of April 10<sup>th</sup>
- Potential Beach Access Agreements | General Liability Insurance:
  - Per Lora Kelly at Hilb Group:

As we have submitted, and the carrier has approved, as a "private" area used by the members of the association, I can see a possibility where the additional exposure of an unknown number of unaffiliated users being a concern for the carrier. When money starts changing hands it does elevate the exposure, so if a plan comes together, I would want the association to reach out with the proposed use agreement- so we can get confirmation from the carrier as to whether they will continue on or want to re-write with the additional exposure.