

## Don-Cesar Property Owners Corporation (DCPOC)

# Board Meeting

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16 January 2023 / 6:30 PM / Don Vista + Zoom

### ATTENDEES

- Betty Rzewnicki, *President*
- Kevin Hughes, *First Vice President*
- Ken Folsom, *Second Vice President*
- Ed Chima, *Third Vice President*
- Michael Savage, *Treasurer*
- Marta Slaughter, *Recording Secretary*
- Rebecca Purple, *Corresponding Secretary*

*All board members were present. The meeting was called to order by BR.*

A **MOTION** was made by KH to authorize Betty Rzewnicki to sign the Agreement for Access between the DCPOC and the Don Cesar Hotel. The motion was seconded by MS. All board members present approved. Motion carried.

- Discussed the agenda for the upcoming annual meeting on February 13.
  - Election is uncontested; no need for a vote; Reminder will be sent to board members along with notice of the newly elected board
  - Mayoral candidate Adrian Petrila reached out to BR about a community Q&A; this will be arranged as a separate neighborhood meeting
  - Annual dues: 74 paid members so far
  - Agenda to include committee reports, agreements, year in review, and financials

- Financials
  - BR has been working with Mike Savage and Tanika DeVeaux (1-800Accountant) on steps to set up new formalized procedures and protocols to ensure fiduciary responsibilities continue to be met
  - KH to also provide some example policies/forms for best practices
  - BR to follow up on the 4% fee from our online donation site <https://fnpcares.com/>
  - RP to follow up re: the FL annual report
- Discussion of classification of memberships
  - First step: to be workshopped by the board via a collaborative document
- KH and board members offered appreciation to MS for Recording Secretary duties (2021-2023)

**MEETING WAS ADJOURNED**